

**Avery Park
Architectural Review Board
Checklist for New Home Construction Application**

Submission Date: _____
Package For: _____
Lot Number: _____
Street Address: _____

- | | | |
|------------|--|-----------|
| 1. | Fees and Deposits: | |
| | Payable to IPM: | |
| | a. ARB Review Fee (non-refundable) | \$2000.00 |
| | Payable to Avery Park HOA: | |
| | b. Road Impact Fee (non-refundable) | \$4500.00 |
| | c. Site Damage Deposit (refundable at completion) | \$2500.00 |
| 2. | Construction Application (Complete and Signed) | _____ |
| 3. | Proof of Ownership (Copy of deed/current contract) | _____ |
| 4. | Proof of Builder's Risk Insurance | _____ |
| 5. | Copy of Building Contract | _____ |
| 6. | Plot Plan including limits of disturbance, trees to be removed, silt fences, etc.
(Completed by Surveyor/Engineer) | _____ |
| 7. | House Plans including exterior elevations with new finished grades | _____ |
| 8. | Specifications List (Complete and Signed) | _____ |
| 9. | Color Samples of Exterior Materials | _____ |
| 10. | Landscape Plans (can be submitted at time of house dry-in) | _____ |
| 11. | Construction Sediment Containment Plans (on plot plan) | _____ |
| 12. | Contractor/Homeowner Agreement (Signed) | _____ |

Notes:

- **Required items not accompanying the application may be cause for rejection by IPM**
- **Application will be reviewed within 30 days**
- **Items in bold print denote forms available on AP ARB website**